

## **Back to School**

We are excited to welcome you back to a new school year! There are a few items our librarians have found helpful for beginning a new school year.

Please find the link below with step by step instructions on how to:

- 1. Remove graduated students.
- 2. Importing new students into Mandarin.
- 3. If needed, printing student barcode labels based on grade, homeroom or teacher.
- 4. Check and update the school and holiday calendar.

Click here for <u>Preparing for a new school year</u>

Please also know that our support team is available to assist 24/365 via email

at <u>support@mlasolutions.com</u> or 800.426.7477 Press 3.

If you are new to Mandarin please let us know and we can arrange a complimentary webinar.